

Swift Creek Elementary School PTA Meeting

May 13, 2015

Dina Goembel, President, called the meeting to order at 7:06pm in the media center.

The minutes from the April meeting were approved. First and second motions by Mary Anne Bratton and Kristen D’Ameilo, respectively.

A quorum was met for voting purposes.

Here are the topics discussed at this meeting:

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Treasurer’s Report

Remaining Income for the Year

- **Chick-Fil-A Night:** Still waiting to hear from Chick-Fil-A how much money we raised on April 30. This money will go into the Family Fun Night item in the budget.
- **Supply School Kits:** Order forms were sent home, so income should start coming in now through May 29.

Remaining Expenses for the Year

- **Cultural Arts:** One remaining program for the year. Scheduled for June 2.
- **5th Grade Celebration:** We will have a picnic after graduation this year.
- **Principal Discretionary Fund:** Mrs. Bradshaw will be spending this money soon.
- **Printing:** The PTA will be getting a bill from the school soon for all copies made during the year.

- **Spring Fling:** This event will be held June 3, so expenses will come in around then.
- **Grade Level Grant:** Some grades (for example, 2nd and Kindergarten) need to spend their remaining grant money for this year.

Carryover for Next Year

- **Landscaping:** There was \$300 in the budget for a landscaping project for this year. We did not do the planned project, so money will be carried over to next year.
- **Hospitality:** The committee held down expenses this year, so will have some carryover for next year.

Umbrellas for School Safety Patrol

We have \$150 in the budget for School Safety Patrol. We discussed purchasing umbrellas and ponchos for the safety patrol. Past umbrellas have been donated by insurance companies, Dicks, etc.

ACTION: Need someone to follow up on this issue.

Update on Spring Fling

Manuela Trottier and Caroline Richardson are the committee chairs for this year. They are meeting with Ms. Bradshaw on Friday for final approval of their plans. They have proposed 9 stations. The dunking booth will be in the baseball batting cage. We will need volunteers for the day of the event. Watch out for sign ups soon.

Elect PTA Officers for 2015-16

Here is the current slate of officers for next year:

- Dina Goembel for President
- Marie Dexter for Treasurer

Both candidates were approved for another term. We are still looking for a Treasurer and a Vice President. If candidates are available, we will vote on them in the June meeting.

ACTION: If candidates available, vote on Vice President and Treasure positions in the June meeting.

Increase to the Read-A-Book Program

In the initial budget, we had \$300 allocated to the Read-A-Book program. We recently received a check for another \$250. We need to vote to increase the item in the budget.

MOTION PASSED: 1st and 2nd motions by Ms. Bornman and Mrs. Ellis, respectively.

ACTION: Kim will update the budget.

Add Line Item for Student Council in the Budget

When creating the initial budget at the beginning of the school year, the PTA officers removed the \$100 line item for the Student Council in order to cut expenses. We did have a student council this year, and they held a Food Drive in the fall. The classroom that collects the most donations wins a pizza party. To pay for this party, we need to add Student Council back to the budget.

MOTION PASSED: 1st and 2nd motions by Mrs. Fallon and Ms. Bornman, respectively.

ACTION: Kim will add a Student Council item to the budget. The money allocation is \$100. Mrs. Beauchamp's class (the winning class this year) will have a pizza party this Friday. Any money that is not spent will be carried over to next year.

ACTION: Dina will follow up with Mrs. Rhodes about this tradition and discuss if we should continue next year.

Recent \$1000 Donation to the PTA

During the last PTA meeting, Kim mentioned the state of our school flags and the desire to replace these flags. After the meeting, Rose Lee Butler contacted her employee and her company donated \$1000 to the PTA for the flags.

ACTION: Kim will follow up on pricing and ordering the flags. She will also get our flags serviced with this money.

The remainder of the money will be used either to supplement the needs identified during the Painless Fundraising discussion or to buy needs identified by staff that were not classified as Painless Fundraising item. These items include:

- Circle die cutter
- Additional connects kits for 5th grade science
- 2 way radios for office
- PE equipment

How to Spent Painless Fundraising Money for this Year

We have \$2800 in Painless Fundraising money to spend for this year. The purpose of this money is to buy items that all the kids at the school can use. After querying the teachers, here is the list of items suggested for how to spend this money:

- A storage box for playground equipment – There were concerns about this purchase. The park is public, and so the box might “walk” away. Also, each classroom has their own playground equipment kit. Mostly, the classrooms need pumps, footballs, soccer balls, and jump ropes.
- Osmo – an app on the ipad requested by Mrs. Ramsey. It has educational games, letter tiles, and tanagrams. The cost is \$89. We agreed to buy one license of this app for trial purposes.

- 2 way radios for the office -- although these items might be needed, it does not meet the classification of Painless Fundraising.
- Headphones and mikes – These cost between \$10-\$30 each. The idea was to get a set for each student in the school. The current headphones are shared and are quickly broken. However, this cost exceeds our budget, so not considered for this year.
- Books for the classroom – The teachers agreed that this is always useful. We agreed to aim for \$100 per classroom. Teachers would order by grade level so as not to overwhelm Kim with reimbursement requests.
- iPad jackbox – would allow 6 students to use an ipad at the same time. The teachers expressed some concerns because who would control the ipad. The students love controlling the ipad. Solution was to buy 2 of these jackboxes and have them in the library for teachers to check out. If this works well, we can order more in the future.
- Color ink for printers – These cost about \$70 per cartridge, so that results \$280 to fill a printer. Printers need to be filled twice a year. With the technology grant in the fall, we are not sure what printer types will be compatible with the new technology, so we don't want to buy new printers now.
- Circle dies for die cutter – This is not a Painless Fundraising item.
- Connects for 5th grade science – kits that students need to perform their experiments. Currently, the 5th grade classrooms must share 2 kits. There are 4 classrooms. While we agreed these items are desperately needed, there was concern that this money wasn't being spent on all the students. Instead, just the 5th grade students in this case. We could buy these items through the \$1000 donation though. Mrs. Jackson will send Kim information about the cost of these kits.

SUMMARY:

Painless Fundraising money will be used to purchase these items:

- 1 license of Osmo app for Mrs. Ramsey to try
- 2 ipad jackboxes that will be kept in the library for teachers to check out
- Books for the classrooms; Approximately \$100 for each classroom (26) and the music and art classrooms. This money could be spent by the 5th grade classes on Connect kits.

After the school flags are purchased from the \$1000 donation, any remaining money will be used to supplement the cost of the Painless Fundraising items. Then we will consider the other proposed items on this list for purchase.

ACTION: Kim will notify the interested parties, so these purchases can be made before the end of the school fiscal year.

Principal's Report

- Mrs. Huddle will be recognized at the Teacher of the Year banquet next week.

- Please welcome our new assistant principal, Mrs. Caroline Fletcher.
- Parents, please complete the Title 1 survey that is available from the school web site.
- End-of-grade testing will be May 21 (5th grade science only), May 27, and May 28.
- The 5th grade talent show will be June 5.
- 5th grade graduation will be June 8 at 9:20. Because the impact on carpool, we are asking parents to park at the Exchange Center or in the park parking lot. Also, please carpool if possible. The 5th grade picnic will be at 12:30 in the park.

Meeting adjourned at 8:06pm. The last PTA meeting of the year will be June 1 at Kim Partin's house (2501 Toll Mill Road).

Marie Dexter
PTA Secretary 2014-15

Swift Creek PTA
Profit & Loss Budget vs. Actual
 July 1, 2014 through May 13, 2015

12:38 PM
 05/13/2015
 Cash Basis

	Jul 1, '14 - May 13, 15	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
Book Fair	13,738.92	13,500.00	238.92
Cougar Fun Run	20,280.10	20,000.00	280.10
Family Fun Night	617.23	1,000.00	-382.77
Interest	1.95	5.00	-3.05
Membership Dues	1,519.00	1,500.00	19.00
Painless Fundraisers	3,061.13	2,500.00	561.13
Parade of Pumpkins	966.80	900.00	66.80
Read-A-Book Grant	550.00	300.00	250.00
School Spirit Sales	4,255.50	4,000.00	255.50
School Store-Income	750.50	750.00	0.50
School Supply Kits-Income	176.61	4,000.00	-3,823.39
Yearbook Income	4,569.00	6,000.00	-1,431.00
Total Income	50,486.74	54,455.00	-3,968.26
Expense			
Agendas	944.74	944.74	0.00
Book Fair - Entertainment	999.25	1,000.00	-0.75
Book Fair Media Ctr Books	13,815.58	13,500.00	315.58
Cougar Fun Run - Expense	1,209.50	1,750.00	-540.50
Cultural Arts	2,470.00	4,000.00	-1,530.00
Drama Club	403.67	400.00	3.67
Fifth Grade Celebration	0.00	600.00	-600.00
Healthy Lifestyles	213.56	300.00	-86.44
Insurance Bonding	290.00	290.00	0.00
Landscaping	0.00	300.00	-300.00
Membership - Expense	1,004.00	1,000.00	4.00
Miscellaneous - Expense	0.00	125.00	-125.00
Office Supplies	58.31	125.00	-66.69
Painless Fundraisers Expense	0.00	2,500.00	-2,500.00
Parade of Pumpkins - Expense	808.16	900.00	-91.84
Paypal fees	49.35	75.00	-25.65
Principal Discretionary Fund	405.26	1,000.00	-594.74
Printing	173.11	750.00	-576.89
Printing/Student Directory	239.12	300.00	-60.88
PTA Newsletter Printing	0.00	500.00	-500.00
Read-A-Book Expenses	523.00	300.00	223.00
Reflections	221.53	500.00	-278.47
Safety Patrol	0.00	150.00	-150.00
School Spirit Expenses	2,321.67	3,000.00	-678.33
School Store - Expense	485.24	500.00	-14.76
School Supply Kits	0.00	4,000.00	-4,000.00
Science Fair	427.15	350.00	77.15
Spring Fling expenses	0.00	1,900.00	-1,900.00

	Jul 1, '14 - May 13, 15	Budget	\$ Over Budget
Staff Appreciation/Hospitality	997.17	2,500.00	-1,502.83
Staff Assistance			
Grade level Grants	3,013.59	3,600.00	-586.41
Teacher Allocations	4,472.50	4,500.00	-27.50
Teacher Assistants Allocations	120.00	100.00	20.00
Total Staff Assistance	7,606.09	8,200.00	-593.91
Teacher of the Year	223.00	255.00	-32.00
track team transportation	0.00	125.00	-125.00
Training	125.00	355.00	-230.00
Winter Fling	500.00	500.00	0.00
Yearbook Expenses	4,095.10	6,000.00	-1,904.90
Total Expense	40,608.56	58,994.74	-18,386.18
Net Ordinary Income	9,878.18	-4,539.74	14,417.92
Other Income/Expense			
Other Income			
Carryover from Previous Year	13,478.24	13,478.24	0.00
Total Other Income	13,478.24	13,478.24	0.00
Other Expense			
Painless Fundrsr PY carry over	0.00	300.00	-300.00
Surplus to be spent/Prior Year	858.90	858.95	-0.05
Total Other Expense	858.90	1,158.95	-300.05
Net Other Income	12,619.34	12,319.29	300.05
Net Income	22,497.52	7,779.55	14,717.97

Surplus to be spent/Prior Yr Proposed Wish List:		
	Jul 1 - Oct 14, 14	Budget
Type to Learn	99.95	100.00
Science Olympiad	-	**
School/PTA website fee	39.95	39.95
All County Chorus	100.00	100.00
SchoolInfo App	499.00	499.00
Popsicles on the Playground	20.00	20.00
Teacher Asst. Celebration	100.00	100.00 *
Total	\$ 858.90	\$ 858.95 * **

*changes approved 12/9/14
- decreased Read-a-Book income from \$500.00 to \$300.00
- decreased Read-a-Book expenses from \$500.00 to \$300.00
- added \$100.00 for Teacher Asst. Celebration to Surplus expenses, increased Surplus expenses to reflect this

**changes approved 2/10/15
-removed Science Olympiad from Surplus budget, decreased Surplus expenses to reflect this