

Swift Creek Elementary School PTA Meeting

May 10, 2016

Dina Goembel, President, called the meeting to order at 6:30pm in the media center. With only 9 attendees, we did not reach quorum for voting purposes.

Dina asked for a motion to approve the minutes from the April meeting. This motion was first and seconded by Kim Partin and Fran Killius, respectively. The motion passed.

Treasurer's Report

Notable Income and Expenses:

Income \$2364.39:

- Final deposits for Book Fair and Yearbook Sales
- Painless Fundraisers - \$668 from Box Tops and Coca-Cola caps
- 5th grade celebration – donation from the Benjamin family of \$100 for food

Expenses \$13,500.47:

- Book Fair – Invoice for books ordered and giveaway books (one for each student)
- Drama club – costumes, etc for April performance
- Spirit sales – cougar key chains for Kindergarten Open House
- Spring Fling – equipment
- Hospitality – breakfasts for admin and teacher appreciation weeks; catered lunch for teacher app week
- Grade level grants – kindergarten, 2nd, 3rd, Art
- Yearbook – 276 ordered, which is down from last year

For more details, see the full profit and loss statement in the meeting minutes.

5th Grade Graduation and Talent Show

Meal tickets and Talent Show applications are due May 18. So far, only one Talent Show packet has been turned in.

ACTION: Kim will follow up with 5th grade teachers to see if they have additional Talent Show forms. Kim will also see if she can remind kids about when the forms are due.

Feedback on Cultural Arts Program

April Bartley is asking for teacher and parent feedback on the cultural performances this year. Personally, she thought the Silver Trout group was great. They did different performances for K-2 and 3-5, so she wants to bring them back in a future year (so the younger grades can see the performance for the upper grade levels).

The Beast's program could have been more differentiated for the different grade levels. Also, The Beast has come to the school for the past several years.

According to the United Arts grant, they will help us get 2 performances, a writer-in-residence, and a workshop each school year. We didn't do the workshop this year. We agreed that if we implement a workshop (such as a sound workshop for 2nd grade) that we'd like it to be consistent, like we are doing with the 4th grade writer-in-residence program.

Kim Partin suggested the African American Dance ensemble for a future performance.

ACTION: Marie will work with April to create a survey to send to the teachers and staff.

Painless Fundraising

At the end of the year, we will have approximately \$3000 in painless fundraising money to spend. We've agreed to spend that money on the Books to Learn program (the teachers' instructional library). Marie asked who to contact about spending this money.

ACTION: Kim will talk to Mrs. Ramsey to see if she has time to help order these books. If not, Ms. Bradshaw or Mrs. Miller will help. If we cannot spend the money by the end of the fiscal year (June 30), we will carryover the money to next year's budget (possibly spending this money over the summer).

Kindergarten Open House

Kindergarten Open House is scheduled for May 19 at 5:30. Lynn Kelly (school supply kits), Christie Benjamin (spirit wear), Delores Ragsdale, Kim Partin, and Marie Dexter will be there to help. Marie will set up PTA boards, decorations, and snack table.

Spending Needs for the Summer

Here is a breakdown of money that we might need to spend over the summer:

Budget Item	Amount	Notes
Teacher gift cards for beginning of year	TBD	ACTION: Need staff count from Ms. Bradshaw
Agendas (for grades 3-5)	TBD	ACTION: Ms. Bradshaw to send Kim Partin number of students in each grade. Kim will order agendas.
Spirit Wear	\$100	Christie Benjamin placed an order in the spring, so we should be okay until the fall.
Fun Run	\$350.00	
Hospitality	\$130	Teacher events in August and Popsicles on the Playground
Cultural Arts	\$100	For grant application

Cougar Counter	\$250	ACTION: Marie to follow up with Sue and other committee chairs on spending needs for next year.
Painless Fundraising	\$3000	Purchase of instructional materials for teacher library
Total	TBD	

ACTION: Because we didn't reach quorum and because of the outstanding numbers, we could not vote on this proposal. We need to vote on this issue at either the June 2 social or at 5th grade graduation.

Tentative Dates for Next Year

The Fun Run is scheduled for Oct 13 with rain dates of Oct 17 and 20.

ACTION: Ms. Bradshaw will let Marie Dexter know the final dates for the Teacher kickoff Breakfast and Meet the Teacher. – DONE

- Teacher Breakfast will be Tuesday, August 23
- Meet the Teacher will be Wednesday, August 24 from 4-6

PTA Social on June 2

Ann-Margaret wondered if we had the social at the school if more folks would come out. During the meeting, Dina suggested contacting Ruckus about using their patio for our social.

ACTION: Marie will contact Ann-Margaret about using Ruckus – DONE and DONE. They are willing to host us if the social is from 5:30-7:30.

Swearing in of Officers for 2016-17 School Year

Dina Goembel swore in the officers for next year. These officers are:

- President – Marie Dexter
- Vice President – Kim Partin
- Treasurer – Delores Ragsdale
- Secretary – April Bartley

Principal's Report

Ms. Kelly Bradshaw re-iterated information from the latest newsletter. Currently, Swift Creek is projected to have 488 students next year. This is down from this year where enrollment is 522. Currently, we have 452 students enrolled. We are still getting students though and are on the verge of

adding a 21 class, which means we might not have a Kindergarten/1st grade combination class. Parents should expect an update on classes and enrollment before the end of the school year.

Meeting adjourned at 7:22pm. The PTA social is Thursday, June 2 – location TBD. Everyone is invited to attend.

Marie Dexter
PTA Secretary 2015-16

Swift Creek Elementary
PTA Meeting
May 10, 2016

1. Call to Order
2. Approve minutes from April meeting
3. Treasurer's Report
4. Committee Updates
 - 5th Grade Graduation and Talent Show
 - Feedback on Cultural Arts programs
 - Painless Fundraising
5. New Business
 - a. Kindergarten Open House May 19
 - b. Spending needs for the summer
 - c. Tentative Dates for Early Next Year
 - d. PTA Social on June 2
 - e. Swear in Officers for 2016-17
6. Principal's Report

MARK YOUR CALENDARS:

- **May 23, 24; June 1, 2, 3** – EOG Testing
- **June 8 10:30am:** 5th grade graduation followed by picnic celebration at the park
- **June 9:** Last day of school; 5th grade Talent show

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Detailed Agenda (with Notes)

1. Call to Order - Dina
2. Approve minutes from April meeting - Dina
3. Treasurer's Report – Delores to provide
4. Committee Updates
 - 5th Grade Graduation and Talent Show – Ann-Margaret to provide
 - Feedback on Cultural Arts programs -- April would like teacher feedback on the programs this year. Do teachers have suggestions for next year?
 - Painless Fundraising -- Marie wants to know how we order the books for the instructional library. Who should she work with?
5. New Business
 - a. Kindergarten Open House May 19 – PTA will be represented. Lynn Kelly will be there for School Supply Kitz; Christie Benjamin for Spirit Wear; Marie will provide snacks and water, and balloons. Do we need table coverings?
 - b. Spending needs for the summer – Do we need to approve money that needs to be spent on teacher gift cards and agendas for 3rd – 5th graders?
 - c. Tentative Dates for Early Next Year – Can we share preliminary dates for Meet the Teacher, Open House, Fun Run?
 - d. PTA Social on June 2 – Ann-Margaret has offered to host this. To increase turnout, would it be better to have this at the school? Is that possible?
 - e. Swear in Officers for 2016-17 – Dina swears in officers for next year
6. Principal's Report -- Kelly

Materials for May 10, 2016 PTA Meeting

Agenda:

1. Call to Order
2. Approve minutes from April meeting
3. Treasurer's Report
4. Graduation Update
5. How to Order Books for Instructional Library (Painless Fundraising Money)
6. Kindergarten Open House May 19
7. Spending needs for this summer
8. Swearing in officers for next year
9. Tentative dates for early next year
10. June social (?)
11. Principal's report

Committee Reports:

Hospitality

Office Administration Week was the week of April 25. It was a big success and the office appreciated all the goodies that the PTA provided.

Teacher Appreciation Week was also a success. The teachers had a great week. A big thank you to all the parents who donated food items and their time to cover classrooms on Friday, May 6.

Landscaping

Craig Eudy and Marie Dexter met to discuss landscaping ideas for the short term and over the summer. For the May 19 Kindergarten Open House, Craig is going to do a general clean up of the kindergarten courtyard and weed around the front sign. Marie will get some potted plants to brighten up the courtyard area.

For long term projects, we discussed trying to use our limited budget on small projects that could be easily completed. We discussed using pavers under the picnic tables under the bridge in the front courtyard. We also discussed putting down mulch under the tree in the kindergarten courtyard and cleaning out the rain barrels near the kindergarten building. (Some of these rain barrels are now starting to overflow when it rains.)

We also discussed reaching out to a Boy Scout troop about tackling some areas as an Eagle Scout project or getting more community involvement for big jobs such as sodding and raising the beds in the kindergarten courtyard.

School Supply Kits

Lynn Kelly worked with the teachers to get their lists for next year. School supply kit forms are being sent home to incoming kindergartners in time for the May 19 Open House.

Spirit Wear

Christie Benjamin organized a spring order. The deadline for orders was April 21. She said this was a small order.