

Swift Creek Elementary School PTA Meeting

October 13, 2015

Dina Goembel, President, called the meeting to order at 6:33pm in the media center.

Here are the topics discussed at this meeting:

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Treasurer's Report

Delores Ragsdale, Treasure, provided a brief update. The Profit and Loss statement in these minutes goes through the end of September. For income, we've had money coming in for the Fun Run (see the Fun Run Update for more information), Membership, Painless Fundraisers, and Spirit Wear.

For expenses, we have purchased items for the drama club; some of the money from the principal's discretionary fund was used to purchase t-shirts for the staff; we've spent some money on Hospitality events, such as the Early Release Luncheon; and we had to resupply the Cougar Counter (since the old one disappeared). To replace the Cougar Counter would cost approximately \$800.

Fun Run Update

Kim Partin, the Fun Run Committee chair, said that the day of the Fun Run went very well. The teachers in attendance agreed. They said the event was very well-structured and they liked the bananas as snack (and that the bananas were composted).

As of this meeting, we've raised \$11,575.37 of our \$20,000 goal. Kim is hopeful that more people will turn in donations on Wednesday (when Tuesday folders are returned). We might have to extend the deadline for donations by a week, but we have some time sensitive grand prizes so we can't wait too long.

We asked the teachers if there were ways they could encourage their classes to turn in donations. Mrs. Fallon said that she is giving ROAR coupons to every student who turns in money.

Because we are having such difficulty reaching our \$20,000 (and we've struggled with this for years), we might need to reconsider this amount for next year's budget. With the flyers and communications, we must be getting the word out. Is it that the population of the school has changed so we can't raise \$20,000.

Dina reminded everyone to reach out beyond their immediate family for donations. Ask local businesses and neighbors for help.

Book Fair Update

Book Fair will be combined with Literacy Night on Nov 5. The Title 1 funds for Literacy night will be used to purchase the food and a book for each child in the school.

The PTA money set aside for entertainment on Book Fair night will be given to the teachers. The teachers can use this money on supplies for Literacy Night or to purchase an additional book for the kids in their class.

Also, during the Book Fair in the media center, we will display the Reflections entries for this year. Hopefully, this will help parents learn about the program and get kids excited about participating next year.

Reflections Update

Ann-Margaret Alexander, the Reflections committee chair, gave this brief report. This program is for 3rd – 5th graders. The deadline for submissions is Oct 26 (which is a teacher workday), so entries will be accepted through that Thursday.

Ann-Margaret will put arm bands in the teachers' mailboxes so these reminders can be sent home with the students.

December and April PTA Meeting Dates

The dates for the December and April PTA meetings will change to coincide with planned school performances.

- The December meeting is moved from Dec 8 to Tuesday, December 15.
- The April meeting is moved to Thursday, April 14.

Science Fair Committee Update

Jenn Miller is working with Ms. Bradshaw to set a date. Right now it looks like January 14. The regionals contest wants the paperwork for entries a month earlier this year, which is squeezing the timeframe for our science fair. The forms for the SCE Science Fair have been revamped.

There will be a Demo category this year, but this will still be limited to 3rd-5th graders. Jenn said that maybe next year the Demo category would be opened to the lower grades. Ms. Zardas commented that in first grade Science is Fun comes and does demos 3 times a year. It would be easy for first graders to piggy back on these projects for a science fair entry.

Principal's Report

Ms. Kelly Bradshaw talked about the plans for Literacy Night (see the Book Fair update). She also mentioned that the committee doing Literacy Night and Math Night had some revisions for the parental involvement statements in the Title 1 docs. These changes will be sent home for parents to sign in the near future.

Meeting adjourned at 7:05pm. The next PTA meeting is Tuesday, November 10 in the media center. Everyone is invited.

Marie Dexter
PTA Secretary 2015-16

Agenda for October 13 PTA Meeting

The October 13 PTA meeting will be held at 6:30pm in the media center. Everyone is welcome to attend.

1. Call to Order
2. Treasurer's Report
3. New Business
 - a. Fun Run update
 - b. Book Fair update
 - c. Reflections update
 - d. Discuss changing the dates of the December and April PTA meetings to coincide with school performances
 - e. Committee chair needs – Book Fair, Yearbook
4. Principal's Report

Summary: Treasurer's Report

The big news for the month has been the money coming in for the Fun Run. (See the Fun Run committee report for details.) We also received some income from Spirit Wear and Membership.

This month, the PTA also purchased new playground equipment using the money in the surplus. For the Cultural Arts program, we paid for the writer-in-residence who visited the 4th grade the week of Sept 28.

See the full profit and loss statement at the end of this document.

Committee Reports

Cougar Counter

Cougar Counter is open. Most Thursdays are covered by Sue. If we get more volunteers, Sue will create a sign up list and we can open on the Tuesdays that have coverage. Trying to keep most items \$0.50 or less so students can use their character award coupons.

Cultural Arts

1. Michael Beadle provided a writer-in-residency for the fourth grade the week of Sept. 28-Oct 2. He worked with students on poetry, rhymes and rhythms in writing.
2. Silver Trout Arts will provide a performance on Wednesday, Nov. 18 in the afternoon. The performance includes puppets, instruments, and music.
3. The Beast will provide a performance on Friday, Feb. 19 in the afternoon. The performance will highlight African American music and dance.

These programs are supported, in part, by a grant from the United Arts Council of Raleigh and Wake county. Additional support is provided by the North Carolina Arts Council, a division of the Department of Cultural Resources.

We are looking to add one more cultural arts experience with fifth graders (possibly second too) with sound/string instruments during Ms. Huddle's music classes.

District 5 Council

In short, it does not appear that Swift Creek will be affected by the new student assignment plan for 2016-17 and WCPSS staff has recommended to the School Board making Athens Drive a magnet high school.

Fun Run

The day of the Fun Run was a big success. As of Oct 9, we've raised approximately \$10,000. We are halfway to our \$20,000 goal. Kim plans to send home a flyer in the Oct 13 Tuesday folders to help push folks to turn in their donations.

Grade Parents

Helen Bass sent an email to all grade parents describing their responsibilities for the year. At this time, only one (maybe 2) classes are without a grade parent.

Helen has also returned the My Favorite Things folder to the mailroom. Please make any copies that you need. Do not take the sheets.

Hospitality

The Hospitality Committee celebrated Custodial Appreciation Week the week of Sept 14 by giving them cookies and goody bags with chocolate, power bars, water bottles, and gift cards to Starbucks.

We are planning the Early Release Luncheon for October 16. The theme is "State Fair" with Danny's BBQ catering the luncheon. Hospitality will be creating a sign up for side items and desserts.

Membership

As of Oct 9, we have 211 PTA memberships. Melinda is entering these members in the PTA database. She is also making one last push for membership.

Reflections

A packet of information was sent home in Tuesday Folders on September 22, 2105 for the Reflections Art Competition. The packet included all the rules for the competition, as well as, the student entry forms. The theme for this year is "Let Your Imagination Fly"! If a parent/guardian did not receive a packet or has any questions, they should contact Ann-Margaret Alexander at 919-380-1001 or amalexander@alexanderdoylelaw.com. The artwork is due on October 26, 2015.

Ann-Margaret plans to visit the 3rd-5th grade classes after the Fun Run to promote this program.

Spirit Wear

Doug is planning a Winter Order in November. Christie mentioned that we have a lot of leftover stock from previous years. (About \$1000 worth). It would be good to sell these items before creating a new T-shirt design for summer/spring orders.

Student Directory

Forms for the directory went out in Tuesday folders on 9/15 and are due 10/2. Data entry and editing is underway. We're hopeful that the directories will go home with students at the end of October.

Swift Creek PTA
Profit & Loss Budget vs. Actual
 July through September 2015

11:00 AM
 09/30/2015
 Cash Basis

	Jul - Sep 15	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
Book Fair	0.00	13,500.00	-13,500.00
Cougar Fun Run	1,642.35	20,000.00	-18,357.65
Family Fun Night	191.54	1,000.00	-808.46
Interest	0.28	5.00	-4.72
Membership Dues	1,042.00	1,500.00	-458.00
Painless Fundraisers	367.89	3,000.00	-2,632.11
Read-A-Book Grant	0.00	500.00	-500.00
School Spirit Sales	701.00	4,000.00	-3,299.00
School Store-Income	0.00	1,000.00	-1,000.00
School Supply Kits-Income	599.08	3,000.00	-2,400.92
Yearbook Income	0.00	6,000.00	-6,000.00
Total Income	4,544.14	53,505.00	-48,960.86
Expense			
Agendas	896.71	896.71	0.00
Book Fair - Entertainment	0.00	1,500.00	-1,500.00
Book Fair Media Ctr Books	0.00	13,500.00	-13,500.00
Cougar Fun Run - Expense	487.89	1,750.00	-1,262.11
Cultural Arts	1,025.00	4,000.00	-2,975.00
Drama Club	487.21	750.00	-262.79
Fifth Grade Celebration	0.00	600.00	-600.00
Healthy Lifestyles	49.95	500.00	-450.05
Insurance Bonding	290.00	290.00	0.00
Landscaping	0.00	300.00	-300.00
Membership - Expense	0.00	1,000.00	-1,000.00
Miscellaneous - Expense	0.00	125.00	-125.00
Office Supplies	0.00	125.00	-125.00
Painless Fundraisers Expense	97.78	3,000.00	-2,902.22
Paypal fees	11.87	75.00	-63.13
PBIS Support - Store Coupons	0.00	250.00	-250.00
Principal Discretionary Fund	515.43	1,500.00	-984.57
Printing	82.41	750.00	-667.59
Printing/Student Directory	0.00	300.00	-300.00
PTA Newsletter Printing	0.00	500.00	-500.00
Read-A-Book Expenses	0.00	500.00	-500.00
Reflections	75.00	500.00	-425.00
Safety Patrol	0.00	150.00	-150.00
School Spirit Expenses	0.00	3,000.00	-3,000.00
School Store - Expense	177.24	600.00	-422.76

	Jul - Sep 15	Budget	\$ Over Budget
School Supply Kits	0.00	3,000.00	-3,000.00
Science Fair	0.00	500.00	-500.00
Spring Fling expenses	0.00	1,900.00	-1,900.00
Staff Appreciation/Hospitality	394.21	2,500.00	-2,105.79
Staff Assistance			
Grade level Grants	11.70	3,600.00	-3,588.30
Teacher Allocations	2,355.78	4,500.00	-2,144.22
Teacher Assistants Allocations	80.00	100.00	-20.00
Total Staff Assistance	2,447.48	8,200.00	-5,752.52
Teacher of the Year	0.00	255.00	-255.00
track team transportation	0.00	125.00	-125.00
Training	0.00	100.00	-100.00
Winter Fling	0.00	500.00	-500.00
Yearbook Expenses	0.00	6,000.00	-6,000.00
Total Expense	7,038.18	59,541.71	-52,503.53
Net Ordinary Income	-2,494.04	-6,036.71	3,542.67
Other Income/Expense			
Other Income			
Carryover from Previous Year	16,636.94	16,636.75	0.19
Total Other Income	16,636.94	16,636.75	0.19
Other Expense			
Surplus to be spent/Prior Year	572.06	2,489.95	-1,917.89
Total Other Expense	572.06	2,489.95	-1,917.89
Net Other Income	16,064.88	14,146.80	1,918.08
Net Income	13,570.84	8,110.09	5,460.75

Surplus to be spent/Prior Yr Proposed Wish List:		
	Jul '15 - Sept '15	Budget
Type to Learn	0.00	100.00
School/PTA website fee	39.95	39.95
All County Chorus	0.00	100.00
Teacher Asst. Celebration	0.00	100.00
Flag Replacements	0.00	250.00
School Banners	150.93	400.00
Playground Equipment	381.18	500.00
Grounds Improvement	0.00	1,000.00
Total	\$ 572.06	\$ 2,489.95

Sign-In Sheet

Swift Creek Elementary PTA Meeting:

October 13, 2015

	Name	Are you a PTA Member? Y/N
1	Kim Partin	Y
2	Cindy Robinson	Y
3	Marie Dexter	Y
4	Dana Gaembel	Y
5	Kimberly Fallon	Y
6	Maryanne Blatton	Y
7	Jenifer Miller	Y
8	Mary Zardas	Y
9	Raguna Woods	
10	Ann-Margaret Alexander	Y
11	Delores Ragsdale	Y
12	Sela Vaughn	Y
13	Heey Boor	Y
14	Caroline Fletcher	
15	Morgan Marchowski	Y

	Name	Are you a PTA Member? Y/N
16	Laura Wyrson (teacher)	Y
17	Melissa Green (teacher)	Y
18	Aimee Langerhans	Y
19	Michelle EUDY	X
20	Stephanie Morgan	Y
21	Elizabeth Whitney	✓
22	Emily McGraw	Y
23	April Bartley	Y
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